

CAREERS PROVIDER ACCESS STATEMENT

We Care ● We Challenge ● We Commit

Document Control Table			
Document Title:	Careers Provider Access Statement		
Owner:	Dunstone Education Trust		
Approved on:	September 2023		
Author Name:			
Version	V2		
Approved by:	Dunstone Trust Board		
Review date:	September 2024		
Document History:			
Version	Date	Author	Note of revisions
V1	Sept 2023		Adoption of Policy
V2	Sept 2024		Updates to careers lead.

Key information

Careers Leader	Mrs Elaine Hughes CEIAG Lead
Telephone	01772 719060
Email	E.Hughes@fulwoodacademy.co.uk

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in Years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options evenings, assemblies, careers workshops and taster events.
- To understand how to make applications for technical courses and apprenticeships.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact: Mrs E Hughes, lead for CEIAG.

Contact details

Careers Leader	Mrs Elaine Hughes CEIAG Lead
Telephone	01772 719060
Email	E.Hughes@fulwoodacademy.co.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into schools to speak to students and/or their parents/carers.

	Autumn	Spring	Summer
Year 7	Future Skills Questionnaire Careers guidance drop ins	National Careers Week Big Careers encounter	PSHE- Introduction to the world of work.
Year 8	Careers guidance drop ins	National Careers Week Speed Networking	PSHE- options, post 16 and provider talks.
Year 9	College visit Careers Convention Local careers Event	National Careers Week PSHE- FE providers, T Levels University Visit	Future skills questionnaire STEM

Year 10	Careers Convention Introduction to HE Understanding Apprenticeships	National Careers Week PSHE- CV and interview skills Mock Interviews University Visit	Virtual Work Experience Day College Taster Day Lunchtime Workshops
Year 11	Careers Convention Post 16 provider talks 1:1 Guidance Interviews Application drop in sessions Encounter visit	National Careers Week Future Skills Questionnaire Application Drop In Sessions 1:1 Guidance Interviews College Taster Days	Application Drop in Sessions

The school calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to pupils will be granted on the understanding that the information and guidance offered by providers is related to post 16 courses, technical courses and apprenticeship opportunities only. Safeguarding requirements must also be met. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

Premises and Facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit. We will make available presentation facilities and other specialist equipment to support provider presentations. Providers are welcome to hand us relevant brochures and leave a copy of their prospectus. These will be made available to pupils in the school library, in the careers room, in tutor rooms and on the careers display boards.

Monitoring and review

This policy will be reviewed annually by Mrs E Hughes lead for CEIAG.

This policy, the information included, and its implementation will be monitored by the governing board and reviewed annually.

Roles and responsibilities

Pupils, parents, teachers and employers can request any additional information about the careers programme by contacting: e.hughes@fulwoodacademy.co.uk