

## Autumn Term 2 Attendance Newsletter 25/26

### *Attendance, everyone's responsibility.*

#### Useful Contacts:

Academy Attendance Manager: [a.reynolds@fulwoodacademy.co.uk](mailto:a.reynolds@fulwoodacademy.co.uk)

Tel: 01772 719060 **Option 1**

### Attendance: A Shared Expectation

Good attendance is essential for every child's learning, wellbeing and future opportunities. Our updated Attendance Policy makes this clear and outlines the levels of support we provide as soon as a pattern of absence appears

When attendance dips, we will always contact you so that we can understand the reason, remove barriers and help your child get back into a strong routine.

If your child is absent, please contact us at the start of the morning. When we do not hear from a parent or carer, we continue contacting all listed numbers, and where appropriate a home visit may take place. This is an essential part of our safeguarding responsibilities and ensures every child is safe.

### Celebrating Attendance Champions

We're delighted to celebrate some outstanding attendance achievements this term:

- **Top Year Group:** Year 7 takes the lead with an impressive 96.53% attendance.
- **Tutor Group of the Term:** Congratulations to **7 James**, who achieved an excellent 98.3% attendance.
- **Individual Achievers:** A big well-done to the **353 pupils** who maintained **100% attendance** this term!

### Attendance Policy Reminder

#### Punctuality and the Start of the Day

Our morning register opens at 8:35am and closes at 9:15am. Any arrival after this point counts as an unauthorised absence. A punctual start helps students settle, receive key information for the day and begin learning calmly. If lateness becomes a pattern, we will follow up quickly so it can be resolved.

#### Term-Time Leave

Requests for term-time holidays can only be authorised in truly exceptional circumstances. If absence is taken without authorisation, the Local Authority may issue a penalty notice in line with national guidance. We appreciate family needs vary, but our expectation remains firm: children must be in school wherever possible.

#### Support When Things Are Difficult

If your child is struggling with anxiety, routines, health issues or any other challenge that affects attendance, please talk to us early. We can provide pastoral support, attendance mentoring, SENCO guidance, Early Help referrals and other tailored interventions. Our approach is positive, proactive and rooted in care. We want your child in school, feeling safe, supported and ready to learn.

#### Medical Appointments

Where possible, all medical appointments should be arranged outside of school hours. If time off is required, parents must provide advance notice with a medical card and/or letter. Time away from school should be kept to a minimum — pupils should not miss an entire day, morning, or afternoon for an appointment. Students will only be permitted to leave school during the day if they are collected by a parent.

Attendance	Days Absent	Attendance	Days Absent	Attendance	Days Absent	Attendance	Days Absent	Attendance	Days Absent
100%	0	90%	19	80%	38	70%	57	60%	76
99%	2	89%	21	79%	40	69%	59	59%	78
98%	4	88%	23	78%	42	68%	61	58%	80
97%	6	87%	25	77%	44	67%	63	57%	82
96%	8	86%	27	76%	46	66%	65	56%	84
95%	10	85%	28	75%	48	65%	66	55%	85
94%	11	84%	30	74%	49	64%	68	54%	87
93%	13	83%	32	73%	51	63%	70	53%	89
92%	15	82%	34	72%	53	62%	72	52%	91
91%	17	81%	36	71%	55	61%	74	51%	93

## Attendance Banding – Do you know what band your child is in? Do you know what that means? Where Are We Now?

### Support and Resources

We recognise that a range of challenges — including illness, mental health concerns, or family circumstances — can affect a pupil’s ability to attend school. That’s why we’re here to help.

Support available includes:

- Access to our dedicated pastoral team
- Referrals to external agencies for specialised support

If you need advice or assistance, please don’t hesitate to contact our Attendance Manager.

### Attendance Goals for Next Term

Our whole-school attendance target for next term is 95%. Let’s work together to achieve this — every day really does count!

At the end of the term, we’ll be hosting our Attendance Celebration Assembly to recognise and reward students, tutor groups, and year groups with outstanding attendance. Prizes will include certificates, gift vouchers, and more.

**Please note:** Students must have **100% attendance** to qualify for the end-of-term rewards.

## Getting your child to school really matters



### Did you know?

In a school year, if your child is late every day by...

In a school year, if your child is late every day by...	Your child would have lost approximately...	Or they would have missed approximately...
5 minutes	3.5 days from school	20 lessons
10 minutes	7 days from school	41 lessons
15 minutes	10 days from school	55 lessons
20 minutes	14.5 days from school	82 lessons
30 minutes	22 days from school	123 lessons

Please encourage punctuality to maintain attendance