

## Digital Technology Acceptable Use Agreement

### Introduction

Digital technologies have become integral to the lives of children and young people, both within and outside school. These technologies are powerful tools that open new opportunities for discussion, creativity, and learning. However, they also present risks that must be managed to ensure a safe and secure digital environment.

This Acceptable Use Agreement ensures:

- Young people act as responsible users and stay safe online.
- School systems and users are protected from misuse, security threats, or exposure to harmful content.
- Digital technology is used to enhance learning while ensuring compliance with the latest UK online safety regulations.

### Compliance with UK Online Safety Laws

This agreement reflects the latest updates in UK online safety laws, including:

- **Keeping Children Safe in Education (KCSIE 2024)**: Schools must implement robust safeguarding measures against online threats, including risks from social media and AI-generated content.
- **Online Safety Act 2023**: Strengthening protection against online harms, including cyberbullying, social media coercion, and digital content moderation requirements.

### Pupil Acceptable Use Agreement

#### *ICT Use*

1. I will only use ICT systems permitted by the school, such as computers, laptops, and tablets.
2. I will only use the approved email accounts provided by the school.
3. I will not use personal emails to send or receive personal data or sensitive information.
4. I will not share sensitive personal data with any other staff, pupils, or third parties unless explicit consent has been received.
5. I will ensure that any personal data is stored in line with UK GDPR.
6. I will delete any chain letters, spam, and other emails from unknown sources without opening them.
7. I will only use the internet for personal use during out-of-school hours, including break and lunch times.
8. I will not search for, view, download, upload, or transmit any explicit, inappropriate, or AI-generated misleading content when using the internet.

9. I will not share school-related passwords with pupils, staff, or third parties unless permission has been given for me to do so.

### *Mobile Devices*

1. I will only use personal mobile devices during out-of-school hours.
2. I will ensure that personal mobile devices are either switched off or set to silent mode during school hours.
3. I will not use personal mobile devices to take photographs or videos of pupils or staff.
4. I will not use mobile devices to send inappropriate messages, images, or recordings.
5. I will ensure that personally owned mobile devices do not contain any inappropriate or illegal content.
6. I will not use my personal device in school to watch streaming media services, such as Disney+, Netflix, Amazon Video, Hulu, and BritBox.
7. I will not use my personal device in school to watch pornography or view other inappropriate content.
8. I understand that access to the school Wi-Fi system using personal mobile devices requires approval from the IT Network Manager or IT Technician and that school internet access is monitored.
9. I will not use personal mobile devices to communicate with staff unless explicitly permitted by school policy.

### *Online Safety and Digital Literacy Training*

1. Before gaining access to digital resources, I must complete mandatory online safety training.
2. Online safety training will be delivered through **PSHE lessons, school-wide assemblies, and workshops.**
3. I will apply online safety knowledge to recognise, report, and prevent online risks, including those related to AI-generated content and social media manipulation.
4. I will not share misleading or AI-generated content that could cause harm to myself or others.

### *Security and Monitoring*

1. I understand that the school monitors all internet and ICT activity to ensure compliance.
2. I will not attempt to bypass security settings or filters.
3. I will immediately report any security concerns or faults involving equipment or software to the IT Network Manager.
4. I will not open any hyperlinks in emails or any attachments unless I know and trust the sender.
5. I will not install or attempt to install or store programs of any type on any school device, nor will I attempt to alter computer settings.

### Research and Copyright Compliance

1. I will ensure that I have permission to use the original work of others in my own work.
2. Where work is protected by copyright, I will not try to download copies (including music and videos).
3. When using the internet to find information, I will check that the information is accurate, as I understand that online content may be misleading or intentionally false.

### School Community and Online Conduct

1. I understand that everyone has equal rights to use technology as a resource.
2. I will respect others' work and property and will not access, copy, remove, or otherwise alter any other user's files without the owner's knowledge and permission.
3. I will be polite and responsible when communicating online. I will not use strong, aggressive, or inappropriate language and will respect different opinions.
4. I will not take or distribute images or videos of anyone without their permission.
5. I understand that the school has the right to take action against me if I am involved in incidents of inappropriate behaviour that violate this agreement, even if they occur outside school and affect the school community (e.g., cyberbullying, misuse of images, or personal information).
6. Clarifying Digital Footprint Awareness
  - a. *"I understand that my online actions contribute to my digital footprint and may have long-term consequences."*
7. Cyberbullying & Respectful Conduct
  - a. *"I will not engage in or support cyberbullying, trolling, or any form of online harassment."*
8. AI-Generated Content Awareness
  - a. *"I will critically assess AI-generated information before sharing it and report any harmful or misleading content to a teacher or staff member."*
9. Parental Involvement & Support
  - a. *"I understand that my parents/carers may be informed if I violate this agreement, and they will be encouraged to support my responsible digital use."*

### Enforcement and Consequences

Failure to comply with this agreement may result in disciplinary actions, including:

- **Restricted access** to school digital systems.
- **Parental involvement** in addressing online safety concerns.
- **Suspension or exclusion** in cases of severe breaches.
- Serious breaches may be reported to external authorities, including the police, if necessary

## **Agreement**

By attending Fulwood Academy, you agree to abide by this Digital Technology Acceptable Use Agreement and participate in mandatory online safety training to ensure responsible digital engagement. This agreement is in place to ensure a safe and supportive online learning environment for all pupils and staff.