

**FULWOOD ACADEMY**  
Black Bull Lane  
Fulwood  
Preston  
PR2 9YR  
Tel: 01772 719060



**Attendance Manager**  
**1 Year Fixed Term – From Sept 25**

We are seeking to appoint an enthusiastic and committed Attendance Manager to oversee all aspects of Attendance at Fulwood Academy.

**We Care, We Challenge, We Commit** are at the heart of all we do, and you will join a fabulous team of staff who share the passion to develop pupils learning with strong subject knowledge and who are committed to providing the best learning opportunities possible for the pupils of Fulwood. You will be involved in a very exciting phase of Fulwood's journey to be an Outstanding school.

**We seek to appoint an experienced candidate who has:**

- Drive, enthusiasm, resilience, warmth and a sense of humour
- Contributions to make to the wider Academy.
- Dedication to improving the opportunities for the pupils of Fulwood Academy by delivering a broad and innovative curriculum

**We can offer you:**

- A friendly and diverse pupil and staff community
- Outstanding facilities to support Teaching and Learning
- A broad and wide-ranging staff development programme
- A staff rewards package including benefits and discounts
- A strong behaviour system that supports Teaching and Learning
- The opportunity to join an academy with exciting plans for the future
- An environment focused on raising standards
- Opportunities for career development

Working Requirements: 37 hours per week, Term Time only + 5 Insets, Mon–Thurs 8am–4pm, Friday 8am-3.30pm

Salary: SO2 FTE £36,449 -£38,179 Pro Rata £31,211 - £32,692

Details/application forms are available from the vacancies section of the academy website and returnable to:

Mrs P Ward, PA to SLT either at the above address or using the following e-mail address.

[p.ward@fulwoodacademy.co.uk](mailto:p.ward@fulwoodacademy.co.uk)

**Closing date: Monday 23<sup>rd</sup> June**

**Interview: W/C 23<sup>rd</sup> June**

**CVs alone will not be considered.**

*Fulwood Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All post holders at Fulwood Academy are subject to an Enhanced DBS check following the offer of a post, and any offer is subject to satisfactory checks being obtained.*